

<b>COVID-19 Risk Assessment</b>	<b>Activity:</b>	Schools	<b>Assessor:</b>	Tim Randell	<b>Issue Date:</b>	1/9/2020
	<b>Location:</b>	All	<b>Reference No:</b>	CPS-COVID RA	<b>Revision Date:</b>	4/1/2022

<div>Task Outline</div>	<p><b><u>GUIDANCE CORRECT AS OF 3<sup>rd</sup> January 2022; GUIDANCE MAY BE CHANGED AT SHORT NOTICE</u></b></p> <p><b><u>This assessment must be updated as soon as any changes are officially given, however a daily review on guidance will be undertaken by Management.</u></b></p> <p>All work activities affected by continued use of the school for front line workers children – the assessment reviews entry and exit procedures, office and teaching areas protocol and use of reception areas, lift lobbies, stairwells, communal areas, plant rooms, welfare areas. This may present a foreseeable risk of biological hazards relating to the transmission or infection of Coronavirus (COVID-19) which presents a current significant risk to all persons.</p> <p>Work equipment in use includes general classroom and office equipment, laptops, touch screens and cleaning equipment</p> <p>Considering government requirements and current best practice, the following hazards are identified relating solely to the virus and the necessary controls to be applied. For all other operational hazards please refer to separate related task assessments.</p>

Hazards	Persons Affected	Likely Harm / Ill Health	Existing Control Measures	Severity	Likelihood	Risk Rating	Additional Control Measures	Severity	Likelihood	Risk Rating
<p>Coronavirus disease (COVID-19)</p> <p>This can be transmitted by</p> <p>Inhalation from breathing in the virus</p> <p>Ingestion from hand to mouth contact from contaminated surfaces</p> <p>Absorption through cuts in the skin and through eye contact</p>	<p>All persons working at a school and any person in proximity contact with a child or other person for any period.</p> <p>Those at most risk include teachers, office staff, kitchen staff and cleaners who will be in direct contact with larger numbers of people</p>	<p>This is a respiratory illness: symptoms are:</p> <ul style="list-style-type: none"> <li>•Fever (above 37.8 Celsius)</li> <li>•A new, continuous dry cough</li> <li>•Difficulty in breathing</li> <li>•Pneumonia type symptoms.</li> </ul> <p>Loss of taste or smell</p>	<p><b>Building Controls</b></p> <ul style="list-style-type: none"> <li>• The school will operate this risk assessment in conjunction with Government Guidance Coronavirus (COVID-19: implementing social distancing in education and childcare settings)</li> </ul> <p><b>Social Distancing</b></p> <p>To help ensure that the risk of virus spread for both staff and children is as low as possible, education and childcare settings that remain open should:</p>	4	3	12	<p>Government guidance to be fully obeyed and Managers to clearly state what this entails and possible sanctions or disciplinary outcomes if not complied with.</p> <p>All persons who experience any possible symptoms to immediately leave site and to self-isolate.</p> <p>Training should reassure staff that the risk to them from the virus is very low if they follow the</p>	4	1	4

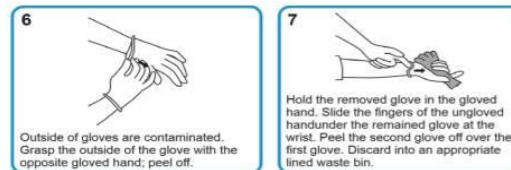
	<p>Members of the public and other contractors working in the building</p> <p><b>Those who may be especially at risk include:</b></p> <p>All adults with underlying relevant health conditions, including</p> <p>Heart disease Lung disease Diabetes High blood pressure Cancer Weakened immune system Chronic asthma</p> <p>Those aged 70 and over, with no underlying relevant health conditions</p> <p>Pregnant women (precautionary)</p> <p>It is recognized that children are at far lower risk than other age groups and are unlikely to suffer any symptoms – however it is understood that they may be carriers so suitable precautions are required</p>		<ul style="list-style-type: none"> <li>• tell children, parents, carers or any visitors, such as suppliers, not to enter the education or childcare setting if they are displaying any symptoms of coronavirus (COVID-19)</li> <li>• consider how children arrive at the education or childcare setting, and reduce any unnecessary travel on coaches, buses or public transport</li> <li>• request that all adults wear masks inside school building</li> <li>• try to follow the <a href="#">social distancing guidelines</a></li> <li>• Allow children to use toilet and washroom facilities</li> <li>• Ensure that children wash their hands regularly for 20 seconds minimum time at regular intervals during the day</li> </ul> <p><b>Classrooms and offices/halls etc.</b></p> <ul style="list-style-type: none"> <li>• All areas must be kept well ventilated whilst a comfortable teaching environment is maintained.</li> <li>• Poorly ventilated spaces to be identified and steps taken to improve air flow.</li> <li>• All staff will be requested to wear a face covering in spaces/areas where a safe distance from others, with whom they are not usually in close contact, cannot be maintained.</li> <li>• The risk will be reviewed daily by management and staff and changes may be brought in without due notice.</li> <li>• All persons will have access to proper sanitation facilities including running warm water, soap, and paper towels on site.</li> <li>• Alcoholic hand sanitiser will be used at regular intervals and held by persons directly.</li> </ul>				<p>guidance and procedures put into operation in their building</p>			
--	--	--	---	--	--	--	---	--	--	--



- Gloves and hand sanitiser available for staff to use
- Cleaning and sanitation conducted at the end of each day. Cleaners employed to clean and sanitise high usage areas throughout the day

#### First Aiders

- Will be provided with a surgical mask, ,and disposable gloves and access to hand sanitiser
- The mask can be used for periods up to 8 hours.
- The mask is required for administering chest compressions except where a defibrillator is available or where a person may exhale on to the first aider
- When removing gloves care must be taken not to touch the outside of the glove with skin.



- Mouth to mouth resuscitation should only be applied in -extremis and as a last resort – the mouth covering should always be used and disposed of as above.
- First aiders are unlikely to be put at significant risk from carrying out their duties as persons with COVID symptoms including children should already have been diagnosed and not be at the school.
- The above precautions will minimise the risk of infection occurring in the event of a person's accident or ill health.

#### Caretaking Staff

[illegible]

[illegible]

PPE REQUIRED	<b>Basic face mask for each employee, spares to be held on site or within a suitable store.</b> <b>Alcohol hand sanitising solution (minimum 60-80% ethanol or equivalent).</b> <b>Nitrile or single use disposable gloves for normal activity</b>
--------------	--

Additional control(s) required	Responsible Person(s)	Deadline	Date Completed	Signature
All persons to report daily on access to hand sanitising gel, hygiene facilities and masks.	Martin Hill	Immediate		
All persons involved to read this assessment and strictly abide by the requirements placed.	Veronica Maher	Immediate		
Training for all staff in COVID awareness/hazard recognition and provision of information and instruction	Veronica Maher	On-going		

Severity (S) – The most likely outcome based on previous experience, knowledge and industry guidance			Likelihood (L) – How frequently will it happen, taking into account previous experience, knowledge and industry guidance		
FATALITY	Single or multiple fatalities	5	FREQUENTLY	Daily or weekly	5
MAJOR	Permanent disability, long term absence, Serious damage to plant or property	4	REGULARLY	Between weekly and once a quarter	4
MODERATE	RIDDOR Reportable, over 7 day injury, GP fit note	3	INFREQUENTLY	Between quarterly and annually	3
MINOR	Cuts, bruises	2	RARELY	Once every 1-5 years	2
INSIGNIFICANT	No damage to person or property	1	FEASIBLE, BUT UNLIKELY	Less than once every 5 years	1

5	M	M	H	H	H
4	L	M	M	H	H
3	L	M	M	M	H
2	L	L	M	M	M
1	L	L	L	L	M
	1	2	3	4	5

H	High Risk = Action Immediately
M	Medium Risk = Action within three months of completing the assessment
L	Low Risk = Action within six months of completing the assessment

Manager name:	Miss V Maher
---------------	--------------

Manager signature:	Miss V Maher
--------------------	--------------

Employee name:	
----------------	--

Employee Signature:	
---------------------	--

Date Reviewed	Amendments required / Issues addressed	Shared with Staff	Signed
3 <sup>rd</sup> June 2020	Change field 'area for KW group 2 to enable easier access to toilet facilities for younger children	4 <sup>th</sup> June 2020	V Maher
15 <sup>th</sup> June 2020	None required Also reviewed by governing body at remote meeting	N/A	V Maher
1 <sup>st</sup> September 2020	Updated to reflect current measures and guidance	1 <sup>st</sup> September 2020	V Maher
2 <sup>nd</sup> September 2020	Reviewed and agreed by the Governing Body of St Philomena's.	N/A	V Maher M Fairhall P O'Halloran
2 <sup>nd</sup> November 2020	Reviewed in light of national lockdown being put in place on 5 <sup>th</sup> November 2020	5 <sup>th</sup> November 2020	V Maher
31 <sup>st</sup> August 2021	Reviewed in light of latest guidance and expectations	8 <sup>th</sup> September 2021	V Maher
3 <sup>rd</sup> January 2022	Reviewed in light of latest guidance and expectations	4 <sup>th</sup> January 2022	V Maher