

St Philomena's Catholic School



Annual Plan of Provision



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Engagement, Participation and Ministry in Celebration of the Word.

Celebration of the Word follows the established structure of Gather, Word, Response and Send. Within this pattern, all children are invited to engage with the liturgical action, and are encouraged to undertake simple ministries that support the celebration. This ensures worship that is inclusive, faithful to the Church's tradition, and developmentally appropriate.

	Engagement	Participation	Ministry
Who?	Everybody, including members of other religious traditions.	Those who have been baptised (of any denomination)	Those who have been baptised (of any denomination)
Gather	To be present to become alert to what is going in their lives and the world.	To recognise one's membership of the body of Christ.	To welcome to articulate the context and to set the atmosphere.
Word	To experience to engage with what is happening through the senses.	To listen to God's speaking in his word.	To proclaim the word communicating effectively and appropriately.
Response	To reflect to ask what has been experienced and what it means to their lives.	To offer praise, thanksgiving and petition to God through Christ.	To provide a focus for the response and to enable an appropriate response.
Send	To respond to ask how to take forward into living a good life.	To live out one's baptismal calling.	To draw together the celebration and to offer a bridge to life in practise.



Prayer, Celebration of the Word and Liturgy Timetable

The week is structured around worship, ensuring that all pupils engage with the prayer life of the school in a coherent and meaningful way. This reinforces the Catholic character of the school and supports the spiritual development of every child.

Day	Prayer	Liturgy of the Word	Community Worship
Monday	Morning prayer Grace before and after meals Home time prayer	Bible Study	Playground Chaplaincy Worship
Tuesday	Morning prayer Grace before and after meals Home time prayer	Chaplain led worship	Hymn practise
Wednesday	Morning prayer Grace before and after meals Home time prayer	Child led Liturgy	Mini Mena's Prayer Garden
Thursday	Morning prayer Grace before and after meals Home time prayer	Celebration of the Word	Mass attendance (on rota)
Friday	Morning prayer Grace before and after meals Home time prayer	Mini Mena's Scripture Art	Class Mass



Prayer Progression

The Progression in Prayer document outlines our approach to prayer education, ensuring that by the time our children leave St. Philomena's, they are not only familiar with the core prayers of the Catholic faith, but also have a deeper understanding of the significance of prayer in their lives. In addition to learning traditional prayers, we encourage children to engage in spontaneous prayer. They are taught to pray in various forms: for Blessing and Adoration, Petition, Intercession, and Thanksgiving. This holistic approach helps them build a well-rounded prayer life.

To further support our prayer practices, each classroom and main area within the school is equipped with a prayer table, which includes a Crucifix, a Statue or Icon, and the Bible. The focus of these prayer tables changes throughout the year, reflecting the Liturgical Calendar and the current topic being explored in Religious Education.

Sign of the cross	Sign of the cross	Sign of the cross	Sign of the cross	Sign of the cross	Sign of the cross	Sign of the cross
Morning prayer	Morning prayer	Morning prayer	Morning prayer	Morning prayer	Morning prayer	Morning prayer
Grace before meals	Grace before meals	Grace before meals	Grace before meals	Grace before meals	Grace before meals	Grace before meals
Grace after meals	Grace after meals	Grace after meals	Grace after meals	Grace after meals	Grace after meals	Grace after meals
Afternoon prayer	Afternoon prayer	Afternoon prayer	Afternoon prayer	Afternoon prayer	Afternoon prayer	Afternoon prayer
School prayer	School prayer	School prayer	School prayer	School prayer	School prayer	School prayer
Our Father	Our Father	Our Father	Our Father	Our Father	Our Father	Our Father
	Hail Mary	Hail Mary	Hail Mary	Hail Mary	Hail Mary	Hail Mary
	Lamb of God	Lamb of God	Lamb of God	Lamb of God	Lamb of God	Lamb of God
		Gloria	Gloria	Gloria	Gloria	Gloria
		Glory Be	Glory Be	Glory Be	Glory Be	Glory Be
			Mystery of Faith	Mystery of Faith	Mystery of Faith	Mystery of Faith
			Act of Contrition	Act of Contrition	Act of Contrition	Act of Contrition
				Preface Acclamation	Preface Acclamation	Preface Acclamation
					Penitential Act	Penitential Act
					Apostles Creed	Apostles Creed
						Nicene Creed

Prayers



Sign of the Cross

In the name of the Father, and of the Son, and of the Holy Spirit.
Amen.

School Prayer

At St Philomena's, we share the love of God,
Every day, in everything we learn, do and say.
Amen.

Morning Prayer

Thank you God for this new day, in my school to work and play.
I'll try to please you Father, Bless me through this day.
Amen.

Grace Before Meals

Bless us, O God, as we sit together,
Bless the food we eat today,
Bless the hands that make the food,
Bless us O God,
Amen

Grace After Meals

Thank you God, for all you have given us,
Thank you for the food we have eaten,
Thank you for the life you have given us.
Blessed be God forever, Amen.

Afternoon Prayer

God Our Father, we come to say,
Thank you for your love today,
Thank you for my family,
you for my family,
And all the friends you give to me.
Guard me in the dark of light
In the morning send your light,
Amen.

Our Father

Our Father, who art in heaven,
Hallowed be Thy name.
Thy kingdom come,
Thy will be done,
On earth as it is in heaven.
Give us this day our daily bread,
And forgive us our trespasses,
As we forgive those who trespass against us,
And lead us not into temptation,
But deliver us from evil. Amen.

Hail Mary

Hail Mary, full of grace,
The Lord is with thee.
Blessed art thou among women,
And blessed is the fruit of thy womb, Jesus.
Holy Mary, Mother of God,
Pray for us sinners,
Now and at the hour of our death. Amen.

Lamb of God

Lamb of God, You take away the sins of the world,
Have mercy on us.
Lamb of God, You take away the sins of the world,
Have mercy on us.
Lamb of God, You take away the sins of the world,
Grant us peace.

Glory Be

Glory be to the Father,
And to the Son,
And to the Holy Spirit,
As it was in the beginning,
Is now, and ever shall be,
World without end. Amen.



Gloria

Glory to God in the highest,
And on earth peace to people of good will.
We praise You, we bless You, we adore You,
We glorify You, we give You thanks for Your great glory,
Lord God, Heavenly King, O God, Almighty Father.
Lord Jesus Christ, Only Begotten Son,
Lord God, Lamb of God, Son of the Father,
You take away the sins of the world, have mercy on us;
You take away the sins of the world, receive our prayer;
You are seated at the right hand of the Father, have mercy on us.
For You alone are the Holy One,
You alone are the Lord,
You alone are the Most High, Jesus Christ,
With the Holy Spirit, in the glory of God the Father. Amen.

Mystery of Faith

When we eat this Bread and drink this Cup,
We proclaim Your Death, O Lord,
Until You come again.

Act of Contrition

O my God,
I am heartily sorry for having offended You,
And I detest all my sins,
Because I dread the loss of heaven and the pains of hell,
But most of all because they offend You, my God,
Who are all good and deserving of all my love.
I firmly resolve, with the help of Your grace,
To sin no more and to avoid the near occasions of sin.
Amen.

Penitential Act

I confess to almighty God,
And to you, my brothers and sisters,
That I have greatly sinned,
In my thoughts and in my words,
In what I have done and in what I have failed to do,
Through my fault, through my fault, through my most grievous fault;
Therefore I ask blessed Mary ever-Virgin,
All the Angels and Saints,
And you, my brothers and sisters,
To pray for me to the Lord our God.

Apostles' Creed

I believe in God, the Father almighty,
Creator of heaven and earth,
And in Jesus Christ, His only Son, our Lord,
Who was conceived by the Holy Spirit,
Born of the Virgin Mary,
Suffered under Pontius Pilate,
Was crucified, died, and was buried;
He descended into hell;
On the third day He rose again from the dead;
He ascended into heaven,
And is seated at the right hand of God, the Father almighty;
From there He will come to judge the living and the dead.
I believe in the Holy Spirit,
The holy catholic Church,
The communion of saints,
The forgiveness of sins,
The resurrection of the body,
And life everlasting. Amen.



Nicene Creed

I believe in one God,
The Father almighty,
Maker of heaven and earth,
Of all things visible and invisible.
I believe in one Lord Jesus Christ,
The only Son of God,
Born of the Father before all ages.
God from God, Light from Light,
True God from true God,
Begotten, not made,
Consubstantial with the Father;
Through Him all things were made.
For us men and for our salvation
He came down from heaven,
And by the Holy Spirit was incarnate of the Virgin Mary,
And became man.
For our sake He was crucified under Pontius Pilate,
He suffered death and was buried,
And rose again on the third day in accordance with the Scriptures.
He ascended into heaven,
And is seated at the right hand of the Father.
He will come again in glory to judge the living and the dead,
And His kingdom will have no end.
I believe in the Holy Spirit,
The Lord, the giver of life,
Who proceeds from the Father and the Son,
Who with the Father and the Son is adored and glorified,
Who has spoken through the prophets.
I believe in one, holy, catholic and apostolic Church.
I confess one baptism for the forgiveness of sins,
And I look forward to the resurrection of the dead,
And the life of the world to come. Amen.

Preface Acclamation

Holy, Holy, Holy, Lord God of hosts, Heaven and earth are full
of Your glory.
Hosanna in the highest.
Blessed is He who comes in the name of the Lord.
Hosanna in the highest.



Mass Responses: Building Confidence in Prayer

Familiarising children with the responses of the Mass is essential for helping them participate fully in the liturgy and deepen their connection to their faith. By revisiting these prayers regularly throughout the week, we ensure they become “sticky knowledge” – prayers that stay with the children and are naturally integrated into their worship. This practice not only enhances their understanding of the Mass but also builds their confidence in prayer and reverence during liturgical celebrations.

Gospel Dialogue

PRIEST: The Lord be with you.

PEOPLE: And with your spirit.

PRIEST: A reading from the holy Gospel according to _____

PEOPLE: Glory to you, O Lord.

The Mystery of Faith

PRIEST: The mystery of faith.

PEOPLE: A – We proclaim your Death, O Lord, and profess your Resurrection until you come again.

B – When we eat this Bread and drink this Cup, we proclaim your Death, O Lord, until you come again.

Sign of Peace

PRIEST: The peace of the Lord be with you always.

PEOPLE: And with your spirit.

Invitation to Communion

PRIEST: Behold the Lamb of God, behold him who takes away the sins of the world. Blessed are those called to the supper of the Lamb.

ALL: Lord, I am not worthy that you should enter under my roof, but only say the word and my soul shall be healed.

Invitation to Prayer

PRIEST: Pray, brethren, that my sacrifice and yours may be acceptable to God, the almighty Father.

PEOPLE: May the Lord accept the sacrifice at your hands for the praise and glory of his name, for our good and the good of all his holy Church.

Preface Dialogue

PRIEST: The Lord be with you.

PEOPLE: And with your spirit.



PRIEST: Lift up your hearts.

PEOPLE: We lift them up to the Lord.

PRIEST: Let us give thanks to the Lord our God.

PEOPLE: It is right and just.

Holy, Holy, Holy

Holy, holy, holy Lord God of hosts. Heaven and earth are full of your glory. Hosanna in the highest. Blessed is he who comes in the name of the Lord.

Hosanna in the highest.



Class Saints

Each class has a designated saint who inspires the life of the class. The saint's feast day and story provide opportunities for prayer, reflection, and discussion, with children leading or contributing to class prayers, creating displays, preparing reflections, and thinking about how to live out the saint's values in their daily actions.

Class	Saint	Feast Day	Patron of
School	St Philomena	11-Aug	Children
Year R	St Francis	04-Oct	Animals
Year 1	St Bernadette	16-Apr	The Sick
Year 2	St Joseph	19-Mar	Workers
Year 3	St Anthony	13-Jun	Lost Things
Year 4	St Thomas Moore	22-Jun	Teachers
Year 5	St Paul	19 - Mar	The Church
Year 6	St Joan of Arc	30- May	Those seeking strength

Catholic Social Teaching



The Principles of Catholic Social Teaching form the foundation of our ethos and practice. They provide a moral and spiritual framework that underpins every aspect of our curriculum, guiding teaching, learning, and interactions. These principles act as a unifying thread, ensuring children reflect on their responsibilities, understand their role within the wider community and develop values that align with our Catholic faith.

Subject	Human Dignity	Subsidiarity	Peace	Option for the Poor	Common Good	Solidarity	Care of Creation
RE	Teaching that each person is made in God's image; respect, compassion	Encouraging class prayer leaders, collective worship, school council reflection	Praying for peace, conflict resolution in scripture, prayer for reconciliation	Teaching about poverty, charity, praying for the vulnerable	Understanding community, justice, responsibility of citizenship	Reflecting on global Church, helping others, praying for other communities	Biblical teaching on Creation, stewardship, Laudato Si'
English	Reading stories that show respect, human rights, kindness	Writing persuasive pieces, debates, class discussion	Stories about peace, forgiveness, non-violence, restorative justice	Reading texts about poverty, inequality, children in need	Writing about what makes a good community, stories with shared responsibility	Literature about global issues, migration, refugees, interdependence	Poetry and stories about nature, respect for creation
Maths	Valuing ideas and contributions; problem-solving that benefits communities	Group work; maths projects for local or school community	Using maths to understand fairness, equality in real-life contexts	Maths used in charity projects, budgeting for fundraising	Projects on sharing resources, communal budgets, planning for school events	Maths used to model global statistics (poverty, resources)	Maths used in data collection on school environment, recycling
Science	Learning about the human body, life cycles, ethical science issues	Science investigations with peer work and shared responsibility	Studying environmental science, recycling, sustainability	Projects on global issues, water / energy use, resource distribution	Science projects that help school / local community (gardens, recycling)	Environmental science, climate change, how humans affect each other	Learning about ecosystems, habitats, climate change
History & Geography	Exploring migration, culture, civil rights, people's stories	Local geography projects; pupils contribute to school community plans	History of peace movements, geography of conflict zones	Geography of deprivation, local community needs, study of rich/poor areas	Studying local government, geography of shared resources, public spaces	Geography of global inequality, cultural interdependence, migration	Geography of ecosystems, human impact on land and water
Art & Design	Studying artists from diverse backgrounds, celebrating identity	Collaborative art projects that benefit class or local area	Creating art for peace, peace-themed projects	Art projects for charity / awareness / fundraising	Murals or collaborative art for school communal areas	Art with global themes, working with inspiring global artists	Natural materials, eco-art, projects with recycled materials

Design Technology	Considering fair trade, ethical sourcing of materials	Pupils design products for school or community need	Designing products that promote wellbeing	Designing simple products to help others; upcycling	Products that improve community life	Designing for global challenges (e.g., community shelters)	Sustainable design, upcycling, renewable resources
Music	Traditional songs; valuing the dignity of all cultures	Composing for community events, leading singing	Music about peace, songs of reconciliation	Songs about justice, charity, caring for others	Playing music for school / parish / community gathering	Music from different cultures; global music traditions	Songs about nature, music inspired by the environment
PE	Promoting inclusivity, respect, fair play in games	Organising sport events, peer coaching, class teams	Cooperative games, teamwork, fair competition	Sports event or challenge to raise money; inclusive PE for all abilities	Organising sport days, mixed-ability teams, PE for everyone	Team sports, collaborating across classes, peer mentoring	Outdoor PE, nature based games, orienteering.
MFL	Learning about other cultures, respecting differences, practising polite communication	Communicating and collaborating in another language; group work	Discussing cultural perspectives on peace; exploring conflicts in other countries	Exploring languages of communities in need; understanding cultural diversity	Using MFL to communicate about local/global community projects	Cross-cultural collaboration and understanding through language learning	Discussing environmental issues in other countries; learning eco-terms in another language
Events and Activities	Visit to retirement village, Nativity, Passion Play	School council, class leadership	World Mental Health Day	Harvest collection, Marian flowers donated, Free uniform / coats	CAFOD Fast Day, CAFOD Lent Walk, Singing for retirement village	Charity fundraising – Quiz night, Bingo night, cake sales, fairs, visiting pre school and retirement village, link to French school.	Eco projects, environmental awareness activities, British Food Week.

Pupil Leadership Formation

Through daily experiences of prayer, worship, service and leadership, pupils grow in understanding of their dignity as children of God and their responsibility to contribute to the Common Good. Opportunities for pupil voice, stewardship, chaplaincy and community engagement enable children to put Gospel values into action and develop the habits of Christian leadership. This formation is woven into every aspect of school life, ensuring that faith is lived as well as taught.

Role	Leadership Formation	Gospel Values
Prefects	Model behaviour and school values; support staff and younger pupils; help during assemblies, transitions, lunch.	Service, Respect, Discipleship – Prefects lead by serving others and modelling Christian behaviour.
Mini Mena's	Leading prayer, worship, Mass, chaplaincy work. Leading charitable events.	Faith, Prayerfulness, Courage, Holiness, Witness
Green Team	Promote recycling, energy-saving, and care for the environment; organise eco-projects	Stewardship, Responsibility for Creation, Hope – Caring for God's creation as entrusted to us in Genesis.
House Captains	Lead house teams in competitions and events; encourage teamwork and participation; motivate peers	Community, Unity, Encouragement – Helping everyone belong.
School Council	Represent pupil voice; organise charitable events; discuss school improvements	Justice, Responsibility, Voice for the Voiceless – Acting for fairness and the common good, as Jesus taught.
Subject Ambassadors	Support subject learning across school; organise events/displays; encourage engagement, offer enhancements and competitions.	Sharing Gifts, Encouragement, Excellence – Using God-given talents to help others flourish.
Wellbeing Warriors	Promote mental health awareness; organise campaigns/assemblies; support peers emotionally	Compassion, Healing, Mercy – Reflecting Jesus' care for the hurting and vulnerable.

Staff Leadership Formation

Staff formation is an essential part of sustaining and deepening the Catholic life of the school. All staff are supported to understand, embody and confidently contribute to the mission of Catholic education. Through professional development, theological learning, spiritual opportunities and engagement with Catholic Social Teaching, staff grow in their capacity to model Gospel values, nurture pupils' faith, and strengthen the school's distinctive ethos. Formation is ongoing, intentional and integrated into the daily life of the school, ensuring that every member of staff is equipped to serve both professionally and spiritually.

ECT <i>Induction-level formation: understanding, observing, participating</i>	Non Catholic Staff <i>Growing understanding, respect, and participation — without requiring belief</i>	Catholic Staff <i>Deepening identity, leading worship, witnessing to faith</i>	SLT <i>Guardians of Catholic mission, doctrine, worship, and formation</i>
Spiritual & Liturgical Formation			
Introduction to Catholic prayer: Sign of the Cross, silence, meditation, liturgical responses Observing and gradually participating in assemblies, Mass, liturgy Introduction to the Liturgical Year, the Gospel of the week, Feast Days Using Ten:Ten resources and school worship templates Joining class worship led by experienced staff	Regular participation in collective worship (as appropriate) Understanding meaning behind: Mass · Lent · Advent · Prayer · Saints Attendance at parish or whole-school liturgies Learning to facilitate prayer respectfully in class (even if not leading)	Regular participation in collective worship and parish events Opportunities for: Adoration Reconciliation Retreats Feast Day celebrations Leading class worship and whole-school liturgy	Leading staff collective worship, retreats, spiritual reflection Opportunities for Reconciliation, Adoration, diocesan liturgies Supporting and planning whole-school Masses and liturgies

Theological / Catholic Identity Formation			
Induction session: “What makes a Catholic school distinctive?” Explanation of Catholic expectations for staff (from CES / Trust)	Training on Catholic beliefs, sacraments, and liturgical language Support sessions with RE Lead or Headteacher on Catholic doctrine Professional Reading: Letting the Pharisees (LtP) Ten:Ten formation articles Optional participation in catechesis sessions offered by the school/parish	Doctrinal sessions led by RE Lead, SLT or parish priest Understanding Scripture within the Catholic tradition Training in writing and leading liturgical prayer Professional Reading: A Catholic Teacher’s Guide to Science & Faith Support to study CCRS (expected over time)	Professional Reading: Catholic School Leadership: An Invitation to Lead Advanced formation with diocese or Formatio leadership programmes Training/support to become Eucharistic Ministers Study of Scripture, Sacraments, Doctrine, Catholic identity CCJS encouraged

Professional RE Formation			
Paired RE teaching / coaching with experienced Catholic teacher Introduction to RE schemes (ITp / TenTen) Learning the expectations for prayer spaces, display, worship planning Trust induction training for Catholic education Encouragement to begin CCRS	Coaching in delivering RE lessons well within Catholic expectations Observing experienced staff leading prayer/liturgy Training in planning simple child-led worship Encouragement to pursue CCRS (not mandatory)	Helping with Catholic Life displays, altar tables, and worship areas Training in evaluating the quality of class worship Supporting ECTs and non-Catholic staff in Catholic practice	Leading Catholic Life, RE, Worship evaluations Coaching RE Lead, mentoring new staff in Catholic practice Ensuring curriculum, behaviour and pastoral systems reflect Catholic mission Ensuring Section 48 and CES standards are met and exceeded
Mission & Witness Formation			
Understanding school mission statement and Catholic character Participation in charity, stewardship and pastoral projects Learning to model respect, dignity and Christian ethos in daily practice	Understanding and supporting the school's role in: Catholic Social Teaching · charity · justice · dignity of the person Living the ethos through kindness, stewardship, forgiveness, and respect	Contributing to the school's Catholic identity Leading charity, parish links, and CST work Modelling Gospel values and explicit Christian witness	Acting as spiritual role models within the school Building strong parish relationships Leading the school's evangelising mission Ensuring staff formation is prioritised and structured

Celebration of the Word Calendar

This calendar outlines the weekly Celebration of the Word focus. It follows the structure provided by Ten Ten Resources, which offers carefully chosen Scripture passages, assemblies, prayer themes, and daily reflections. Each week highlights a Gospel reading, a key message for children, and a set of prayer opportunities designed to nurture faith, develop spiritual understanding, and support the prayer life of the school community.

AUTUMN TERM		
WEEK	SCRIPTURE	FOCUS
WEEK 1	Luke 14:25-33	Foundation of Love
WEEK 2	John 3:13-17	Symbol of Love
WEEK 3	Luke 16:10-13	Focus on God
WEEK 4	Luke 16:19-31	Rich Man, Poor Man
WEEK 5	Luke 17:5-10	Depend On God
WEEK 6	Luke 17:11-19	Respond With Faith
WEEK 7	Luke 18:1-8	Keep Going
WEEK 8	Luke 18:9-14	The God Who Forgives
WEEK 9	Matthew 5:1-12a	Heavenly Cheerleaders
WEEK 10	John 2:13-22	Temple of the Holy Spirit
WEEK 11	Luke 21:5-19	Brothers and Sisters
WEEK 12	Luke 23:35-43	King of Kings
WEEK 13	Matthew 24:37-44	Prepare In Hope
WEEK 14	Matthew 3:1-12	Live in Hope
WEEK 15	Matthew 11:2-11	Celebrate in Hope
SPRING TERM		
WEEK 1	John 1:1-18	A New Beginning
WEEK 2	Matthew 3:13-17	Bold Statement

WEEK 3	John 1:29-34	True Identity
WEEK 4	Matthew 4:12-23	Born to Fish, Called to Follow
WEEK 5	Matthew 5:1-12a	Frassati - the Man of the Beatitudes
WEEK 6	Matthew 5:13-16	Salt of the Earth
WEEK 7	Matthew 4:1-11	TRUST: We say 'Yes!'
WEEK 8	Matthew 17:1-9	GLORY: We say 'Yes!'
WEEK 9	John 4:5-42	LOVE: We say 'Yes!'
WEEK 10	John 9:1-41	JOY: We say 'Yes!'
WEEK 11	John 11:1-45	FAITH: We say 'Yes!'
SUMMER TERM		
WEEK 1	John 20:19-31	Believe and Receive
WEEK 2	Luke 24:13-35	New Eyes
WEEK 3	John 10:1-10	Vocation: Abundant Love
WEEK 4	John 14:1-12	2 "I'm Here"
WEEK 5	John 15:18-21	Through Him, With Him, In Him
WEEK 6	John 17:1-11a	Lift Up Our Eyes
WEEK 7	John 3:16-18	Amazing Mysteries: The Most Holy Trinity
WEEK 8	John 6:51-58	Amazing Mysteries: Corpus Christi
WEEK 9	Matthew 9:36-10:8	We Are Commissioned
WEEK 10	Matthew 10:26-33	Fear Not
WEEK 11	John 21:15-19	Amazing Mysteries: The Church
WEEK 12	Matthew 11:25-30	Ready to Rest
WEEK 13	Matthew 13:1-23	Good Soil